

**TOWN OF BELFAST  
MINUTES  
Regular Town Board Meeting  
7-17-2017**

Present: David Cox, Randy Ellison, Sandy Taber, Mike Hillman, Annette Kish, Kevin Margerum, Bill Nichols, David Jennings, Patty Oliver

Others present: Rick Smith, Bob Kish, Brad Atherton, Tim Atherton

Supervisor Kish called the meeting to order at 7:00 p.m. and all stood for the Pledge of Allegiance.

Resident Bob Kish asked a question regarding the progress on the Town Highway contract. Mike Hillman and David Cox have not met yet, but will schedule a meeting for sometime next week.

The payment of the June Bills were approved as follows:

General #140-160	\$7280.71
Highway # 109-117	\$66,841.96
Water #74-83	\$3990.01
Street Lighting #07	\$654.34

Cox – aye, Ellison – aye, Taber – aye, Hillman – aye, Kish – aye  
All in favor. Carried

After perusal of the minutes dated 6/19/2017, Councilwoman Taber moved and Councilman Cox seconded to approve. All in favor. Carried

The Supervisor's Report, dated June 2017, was approved with the correction of the placement of a line item for Assessor. Councilman Hillman made the motion and Councilwoman Taber seconded. All in favor. Carried

The Town Clerk's Report, dated June 26, 2016 for the May accounts, was approved by a motion from Councilwoman Taber and a second by Councilman Ellison. All in favor. Carried

Highway Superintendent Bill Nichols reported the men have been busy chip sealing Crawford Creek and will start on New Road next week. Ditching, mowing and patching are on the agenda.

Water Superintendent Jennings reported their department has been busy with mowing and dealing with an alarm problem at the water plant. Now that they know where the problem is coming from, they need to get someone out to fix it. In August, they are looking at flushing the water system completely.

Tim, Annette and Dave Jennings met with the engineer from Larson Design Group, Brad Sick, and provided him with a history of the water plant. He was also taken on a tour of the plant.

Councilman Cox moved and Councilwoman Taber seconded to pass **Resolution #5-17**, stating that the approved engineering study is not subject to environmental review under the Environmental Conservation Law.

Kish – aye, Taber – aye, Cox – aye, Hillman – aye, Ellison – aye.  
All in favor. Carried.

Code Enforcement Officer Kevin Margerum reported he has been busy with permits. The new issue is with tiny homes being built elsewhere and imported. The Town needs to adopt a local law establishing requirements that meet code for an under 320 foot dwelling. Currently the Amish are building “tiny homes” and those homes are not constructed to meet code. Kevin wants to nip it in the bud so that these tiny homes cannot be brought into the community fully constructed and unable to be inspected. Kevin will draft some language in preparation of having an attorney prepare a local law document.

Connie Otto, dog control officer, has been very busy issuing tickets for unlicensed dogs. Several townspeople have been in to take care of licensing their dogs.

The issue of Mr. Kroening and the mowing down of his trees on his side of the road was briefly addressed. He has submitted a bill to the Town for \$3255 for a nursery to replace and plant his destroyed trees. We are waiting for a Notice of Claim, however Annette did fax a copy of his bill to the Ryan Insurance Agency.

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The Town and Connor Parker have both been served papers from the Celino and Barnes Law Office regarding the town truck and the motorcycle accident involving David Warner. The insurance office, NYMIR, is trying to offer a small settlement.

The Employees Policy Handbook, revised 3/21/16, was updated by a motion from Councilman Hillman and a second by Councilman Cox, to change hourly wages listed with specific numbers to "minimum wage". All in favor. Carried

Councilman Cox moved and Councilman Hillman seconded to accept the Allegany County Children and Family Services agreement for Youth Programs in the amount of \$2011. All in favor. Carried

At 7:40 p.m., Councilman Hillman moved and Councilman Ellison seconded to go into Executive Session to discuss personnel issues. All in favor. Carried

David Jennings and Patty Oliver, as well as the five board members, remained in the room for Executive Session. David Jennings left the meeting at 8:00 p.m.

At 8:35 p.m., Councilman Ellison moved and Councilwoman Taber seconded to come out of Executive Session.

The Board, David Jennings, Patty Oliver, Maggie Thompson, Tim Atherton and Brad Atherton returned to the meeting at 8:35.

Motion was made by Councilwoman Taber and seconded by Councilman Hillman to hire David Jennings on a part time basis as needed, not to exceed 20 hours per week, at \$11.45 per hour. All in favor. Carried

Councilman Ellison moved and Councilwoman Taber seconded to adjourn the meeting at 8:40 p.m. All in favor. Carried

Respectfully submitted,

Patricia Oliver  
Town Clerk